

COMPLETING YOUR US CUSTOMS FORM 3299

IMPORTANT

Please Complete a 3299 & Supplemental Form For Each Shipment (i.e.: one for sea and air)

PART I

1. Print your full name as it appears on your passport.
2. Enter your date of birth.
3. This is the date you will personally arrive in the US (not the shipment's arrival date).
4. Your US address and telephone number.
5. The US airport at which you will clear customs (i.e.: your airport of arrival).
6. The airline and flight number on which you will travel to the US.
7. Names of family members who will accompany you and their relationship to you.
8. Leave it blank.

PART II

9. Tick the appropriate box and indicate which country you have lived in and for how long.
- 9c. Tick the appropriate box (non US citizens should note that "visiting the US" includes anyone without full residency statues irrespective of how long you will live there).
10. Tick each box that applies to your shipment.

PART III

Leave this blank as it applies only to US government personnel.

PART IV

Tick any boxes that may apply to your shipment (Most often ticked B* or C10). On the reverse, Section D is provided so that you may specify details of your shipment such as: (1) the numbers, (2) the description and (3) the value of them

PART V

Leave it blank.

PART VI

1. Mark an 'X' in section B (as importer).
2. Give your complete signature.
3. Put in today's date.

SUPPLEMENTAL DECLARATION

Complete from number 1 to 14

Leave blank numbers 15 & 16

Put in a circle the 17B and your complete signature in 18.

EXPLANATION OF TERMS USED IN 3299 & SUPPLEMENTAL DECLARATION

RETURNING RESIDENT	Citizen of the US or persons who formerly resided in the US.
NON-RESIDENT	Those who do not meet above requirements or a resident of the US who is returning for only a short time before returning abroad.
FOREIGN	Non American.
IMPORTER	Yourself.
HOUSEHOLT EFFECTS	Furniture and household goods not covered under 'personal effects'.
PERSONAL EFFECTS	Clothing, jewellery, cameras, stereos, vehicles and other personal items.